




Tom Grady, *Chair*  
Ben Gibson, *Vice Chair*  
*Members*  
Monesia Brown  
Esther Byrd  
Grazie Pozo Christie  
Ryan Petty  
Joe York

**MEMORANDUM**

**TO:** School District Superintendents  
School District Finance Officers  
School District Charter Schools Contacts  
Charter School Administrators

**FROM:** Suzanne Pridgeon

**DATE:** July 5, 2022 

**SUBJECT:** **Distribution of Charter Schools Capital Outlay Funding for the 2022-23 Fiscal Year**

Section (s.) 1013.62, Florida Statutes (F.S.), establishes eligibility criteria for charter schools capital outlay funding, specifies the purposes for which charter schools capital outlay funds may be expended, and directs the Commissioner of Education (commissioner) to establish procedures for the submission and approval of charter school capital outlay plans.

Charter school capital outlay plans must be submitted to the Florida Department of Education (department) online by July 21, 2022, and each sponsoring district must review and recommend its charter schools' plans by August 4, 2022. The commissioner will make the final determination of eligibility following the receipt of capital outlay plans and district recommendations. The online application allows sponsoring districts to view a charter school's plan, certify a school has sponsor approval to operate for the upcoming school year, and is operating in a facility not provided by the sponsor. All sponsor comments will be considered by the commissioner in determining a school's eligibility. In the event that additional information becomes known during the 2022-23 fiscal year that may affect a charter school's eligibility, the affected district and charter school are required to forward such information to the commissioner.

Each charter school is required to submit its capital outlay plan online at <https://portal.fldoesso.org/PORTAL/Sign-on/SSO-Home.aspx/>. Please use your district assigned Single Sign-On (SSO) login credentials to access the Charter School Portal. Contact the district or [IENHELP@fldoe.org](mailto:IENHELP@fldoe.org) for assistance.

Specific appropriation 15 of the 2022-23 General Appropriations Act (Chapter 2022-156, Laws of Florida) provides \$195,768,743 in charter schools capital outlay funding. Charter schools capital outlay funding for the 2022-23 fiscal year will consist of state funds only.

Suzanne Pridgeon  
Deputy Commissioner, Finance and Operations

Distribution of Charter Schools Capital Outlay Funds for the 2022-23 Fiscal Year

July 5, 2022

Page Two

Attached are two lists that include the 2022-23 eligibility criteria and the authorized uses of charter schools capital outlay funds. Charter school sponsors will receive two distributions in August 2022 and a monthly distribution thereafter. Monthly distributions are made via electronic fund transfers occurring on the fourth Thursday of each month, except for November, when the distribution will be on the fourth Wednesday. Distributions will vary, as allocations are recalculated during the fiscal year to reflect revised student enrollment data and charter school eligibility. Sponsoring school districts must distribute the funds to charter schools within 10 working days of receipt, pursuant to s. 1002.33(17)(e), F.S.

If a charter school is not renewed or is terminated, the school shall be dissolved under the provisions of law under which it was organized. Any unencumbered public funds from the charter school, except for capital outlay funds and federal Charter School Program (CSP) grant funds, shall revert to the sponsor. Capital outlay funds provided pursuant to s. 1013.62, F.S., and CSP grant funds that are unencumbered shall revert to the department. All equipment and property purchased with public funds shall revert to the sponsor, pursuant to s. 1002.33(8)(d), F.S. Additional property ownership arrangements, such as the shared use of facilities or partial ownership of facilities or property, shall be agreed to in the charter contract prior to the expenditure of funds.

If you have questions about the allocation of capital outlay funding, please contact the Fixed Capital Outlay Office at 850-245-9245 or [AskFCO@fldoe.org](mailto:AskFCO@fldoe.org). If a charter school has questions concerning the submission of its online capital outlay plan, please contact LaCrest Reed in the Office of Independent Education and Parental Choice at [LaCrest.Reed@fldoe.org](mailto:LaCrest.Reed@fldoe.org).

SP/mb

Attachments

cc: Adam Emerson, Executive Director, Office of Independent Education and Parental Choice  
LaCrest Reed, Policy Analyst, Office of Independent Education and Parental Choice  
Jonathon Manalo, Assistant Deputy Commissioner, Division of Finance and Operations  
Sandra Sidwell, Director, Office of Fixed Capital Outlay